NATIONAL STANDARD FOR ESSENTIAL DIGITAL SKILLS



The Department for Education (DfE) have produced a set of standards for Essential Digital Skills. The framework of modules covers a range of digital skills that adults need to safely benefit from, participate in and contribute to the digital world.



These modules are suitable for a range of abilities and support the development of key digital skills such as:

- using devices
- creating and editing digital media
- using technology to communicate
- buying and transacting online
- how to stay safe and secure using technology.

The numbers in the circles relate to the number of sections in each module

FOUNDATION SKILLS (1)
a number of skills that form the basics of using devices

MODULE 1 (4)
using devices, handling, managing and storing information, and developing other digital skills

MODULE 2 (2)
creating and editing documents and digital media

MODULE 3 (2)
communicating and sharing, and managing traceable online activities

MODULE 4 (2)
transacting; using online services and buying securely online

MODULE 5 (4)
being safe and responsible online, protecting privacy and data, and digital wellbeing

Each module is supported with a set of PowerPoint slides.

Advice and guidance is provided, and the resources can be used by individuals and in group work activities.

If you would like more information please contact Verity Elliott at:

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MODULE 1

handling, managing and storing information, and developing other digital skills

#1 – using devices

#2 – finding and evaluating information

#3 – managing and storing information

#4 – identifying and solving technical problems

MODULE 2

creating and editing documents and digital media

#1 – creating and editing documents

#2 – creating and editing digital media

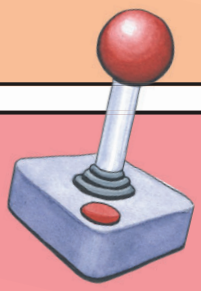


MODULE 3

communicating and sharing, and managing traceable online activities

#1 – communicating and sharing

#2 – managing traceable online activities



MODULE 4

transacting; using online services and buying securely online

#1 – using online services

#2 – buying securely online



MODULE 5

being safe and responsible online; protecting privacy, data and wellbeing

#1 – protecting privacy

#2 – protecting data

#3 – being responsible online

#4 – digital wellbeing

COMMUNITY FUND

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